



**small grants fund  
information and  
application form.**

**[www.goodcreditindex.co.uk](http://www.goodcreditindex.co.uk)**



## Application procedure.

This fund is open to projects that will:

Contribute to the overall aims of the Good Credit Project by either:

- Reducing the need for credit (e.g. helping people to manage their budget or get the right benefits, providing reduced cost goods and services, etc.)
- Taking steps to improve credit scores (e.g. schemes to increase voter registration, recognising rent payments toward credit scores, etc.)
- Or improving the credit environment (e.g. offering better credit options)
- And demonstrate good value for money.

Applicants must be a registered charity, a community group with its own governing document, or a social enterprise. We welcome partnership applications, including charities, groups or social enterprises in partnership with public sector bodies or private businesses. We cannot provide grants directly to individuals.

Applicants must complete the form at the end of this document and send it along with their supporting documents (see section 5, below) to [tessa.vanrens@demos.co.uk](mailto:tessa.vanrens@demos.co.uk). The deadline for submission of applications is 12pm on Friday 20/03/20.

If you have any questions during your application, please contact the above email address or call 020 3878 3955.

## Assessment and award procedures.

The members of the grants panel are:

**Heather Williams-Taplin** *Head of Major Projects, Demos*

**Maeve Thompson** *Director of External Affairs, Demos*

**Joanne Ainley** *Good Credit Project Marketing & Engagement Coordinator, Demos*

**Tessa van Rens** *Researcher, Demos*

Mandatory criteria (is the applicant an eligible organisation) will be assessed before the panel meeting. Assessment criteria (does the application meet the fund's objectives, does it provide value for money) will be discussed by the panel. Decisions will be made by consensus but in the event of a tie, a vote to take place with the chair of the panel having the casting vote.

The panel will use a scoring system in the event of the grants scheme becoming competitive and not being able to make an award to all qualifying applications. We will prioritise projects that most closely fit with the aims of the Good Credit Project and that we consider will have most impact.

The decisions of panel will be:

- Make an award for the amount applied for
- Make an offer for an award at a lower amount than applied for
- Reject the application

Decisions made by the panel will be final. Applicants will be notified whether or not their application was successful as soon as possible after the grants panel has met.

## Monitoring procedures.

Funded projects must be underway within a month of the grant being awarded.

We will want to know how your project is progressing, and will ask for monitoring information appropriate to the size, scale and timeline of the project. The details of this will be agreed between Demos and the grantee when the award is made.

Grantees will be required to provide a light touch report at the end of their project, showing how the money was spent, the project's output and outcomes, and any learning from the project. We encourage case studies, photos etc. to help show the project's impact.

Grantees will be required to acknowledge the Good Credit Project as the funder in any published materials for the funded project.

## about you.

organisation name:

organisation address:

postcode:

registered charity number (if applicable):

## main contact. (someone who can talk about the detail of your application)

name:

position:

phone number:

email address:

## about your project.

please give a short factual description of your project in no more than 250 words.

how you know there is a need or demand for your project?

what impact do you expect your project to have?

## delivering your project.

when will your project start and finish? Projects must be underway within a month of the grant being awarded and completed within 12 months.

start date:

finish date:

how will you manage your project? Tell us about the skills and experience of the person who will lead your project and of the people in the project team.

how will you measure the main outputs and outcomes of your project?

## cost of your project.

how much are you applying for from this fund?

please set out what this will be spent on:  
(If you require more costings please use the additional sheet provided)

item	cost	does this include VAT?

will your project be supplemented by other sources of funding? If yes, please include brief details here (e.g. the amount of funding, where it is from, and whether it is already secured).

## supporting documents.

You must include the following documents with your application form:

- Copy of your organisation's governing document
- Copy of your organisation's recent accounts or last three months of bank statements.

## declaration.

I have read, understand and accept the information included in this application form. I agree that you can check the information in it and any supporting documents with other people and organisations.

My organisation has the power to accept a grant, under your terms, and the power to pay back the grant if the terms are not being met.

I understand that any misleading statements (whether deliberate or accidental) I give at any point during the application process, or any information I knowingly withhold, could mean my organisation's application is not valid, in which case you will cancel the grant and claim back the money we have received, stop assessing and return the application, or withdraw any grant you offered my organisation.

I am authorised to put forward this application on behalf of my organisation. On behalf of my organisation, I agree that if we receive any grant from you for our project, we will keep to the standard terms of grant and any further terms and conditions set out in the grant notification letter.

<b>name:</b>	
<b>organisation:</b>	
<b>position:</b>	
<input type="checkbox"/> Please tick the box to sign the document and confirm all the information is correct.	<b>date:</b>

Please send the completed form and supporting documents to:

**[tessa.vanrens@demos.co.uk](mailto:tessa.vanrens@demos.co.uk)**

